

# County of Jefferson

Office of the Purchasing Department  
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Watertown, New York 13601-2565  
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**Buyers**  
Karin Dorr  
Amanda McCracken

**Director**  
**Mark Sachetti**  
NIGP-CPP, CPPB

**Senior Account Clerk**  
Avis Gilmore  
**Account Clerk**  
Mary Ann Shear

## NOTICE OF AWARD

**November 14, 2022**

**ATTN MARIJEAN REMINGTON  
ATLANTIC TESTING LABORATORIES LTD  
6431 US HIGHWAY 11  
CANTON NY 13617**

**ATTN DAVID CONVERSE  
CONVERSE LABORATORIES INC  
800 STARBUCK AVE SUITE B101  
WATERTOWN NY 13601**

**RFP #22-42**

**NAME: JEFFERSON COUNTY HOUSING IMPROVEMENTS PROGRAM – ASBESTOS  
SURVEY SERVICES**

**CONTRACT PERIOD: DATE OF AWARD – 11/13/2023 with one (1) two-year extension option**

**Dear Ms. Remington and Mr. Converse:**

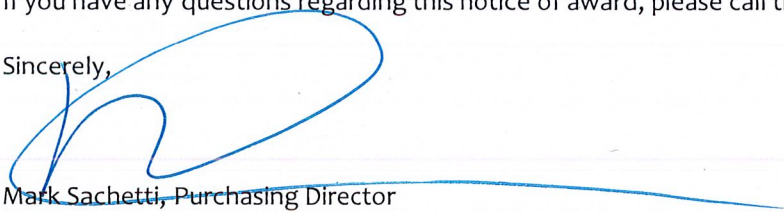
I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

**The following documents are required before a Contract/Purchase Order is issued:**

- ✓ Insurance Certificate - Commercial General Liability, Business Automobile Liability
- ✓ Proof of New York State Disability/Worker's Compensation
- ✓ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.

If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

  
Mark Sachetti, Purchasing Director  
MS/am  
C: Department, Auditor, Bid File